附件4

**员工招聘登记表**

申报岗位： 填表日期：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **个 人 资 料** | | | | | | | | | | | | | | | | | | | | | | 相片 |
| 姓名 |  | | | 性别 | | |  | | 年龄 |  | | 民族 | |  | | | 政治面貌 | | |  | |
| 籍贯 |  | | | 婚否 | | |  | | 职称 |  | | | | 身份证号 | | |  | | | | |
| 参加工作时间 | |  | | | | | | | 学历 |  | | | | 学位 | | |  | | | | |
| 专业 |  | | | | | | | | 毕业院校 | |  | | | | | | | | | | |
| 现工作单位 | |  | | | | | | | | | | | | | 部门 |  | | | | 职务 | |  |
| 家庭住址 | |  | | | | | | | | | | | | | 邮编 |  | | | | 电话 | |  |
| 联系人姓名 | |  | | | | 地址及邮编 | | | |  | | | | | | | | | | 电话 | |  |
| 本人特长及专长 | | | | |  | | | | | | | | | | | | | | | | | |
| 对申报岗位的要求 | | | | |  | | | | | | | | | | | | | | 希望薪金 | | |  |
| **受 教 育 情 况** | | | | | | | | | | | | | | | | | | | | | | |
| 学 校 | | | | | | | | 专 业 | | | | | 入学日期 | | | | | 毕业日期 | | | 学 位 | |
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| **职 业 记 录** | | | | | | | | | | | | | | | | | | | | | | |
| 服 务 单 位 名 称 | | | | | | | | 从事工作 | | | | 职务 | | | 薪金 | | | 工作起止日期 | | | | |
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| **家 庭 情 况** | | | | | | | | | | | | | | | | | | | | | | |
| 亲属关系 | | | 姓 名 | | | | | 出生日期 | | | | 工 作 单 位 | | | | | | | | | 职 业 | |
| 配 偶 | | |  | | | | |  | | | |  | | | | | | | | |  | |
| 子 女 | | |  | | | | |  | | | |  | | | | | | | | |  | |
| 父 亲 | | |  | | | | |  | | | |  | | | | | | | | |  | |
| 母 亲 | | |  | | | | |  | | | |  | | | | | | | | |  | |
| **主 要 业 绩** | | | | | | | | | | | | | | | | | | | | | | |
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